

PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

New Bid # (Ex: 10-004R):	18-141B	Preparation Date:	March 13, 2018	
Previous Bid # (Ex: 10-004R):	17-199B	Buyer/PA:	LARISSA SEDA	
New Bid Award Total:	\$463,000	-	2 11 111 1 12 1 1 6	
Previous Award Total:	\$260,000	Bid Title:	Bottled Water and Rental of	
Bid Type:	REPLACEMENT BID		Dispensers	
Previous Bid Term (Start Date):	2/23/2017	New Bid Term (In Months):	24	
Previous Bid Term (End Date):	5/12/2018	# of Months Into Bid:	13	
	SPEND REPORTING			
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SPEND REPORTING			
Purchase Order(s) Spend:	\$227,486		
P Card Purchases:	\$285		
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	\$227,771		
Average Monthly Expenditure:	\$17,521		
Unused Authorized Spending:	\$32,229		
Est. Forecasted Spend (For Entire Bid Term):	\$420,500		

VENDOR INFORMATION					
Awarded Vendors:	M/WBE Status (If applicable):	Sp	Spend:		
101470 DS WATERS OF AMERICA, INC.		\$	227,486		
	PO VENDOR SPEND:	\$	227,486		
	P-CARD SPEND:	\$	285		
	TOTAL SPEND:	\$	227,771		
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NOTES (Type Below):

An award recommendation of \$463,000 is presented as seen below:

- \$ 17,521 (average monthly expenditure)
 - x 24 (number of months in new bid)
- \$ 420,500 (forecasted spending for new bid)
- + 42,050 (additional ten (10) percent provision for unexpected needs or emergencies)
- \$ 462,550 (recommended spend authority (to be rounded to \$463,000)

Data Source: SAP and Works (Bank of America system)	Prepared on:	3/5/2018
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